

Notice of Meeting



**Surrey County Council's
Local Committee for Tandridge
Friday 29 June 2012 at 10.15 am in the
Tandridge District Council Offices, Oxted**

Items for discussion include:

- **County Councillor's Allocations** - *To take decisions on the most recent applications for funding from the local community.*
- **Highways Schemes Progress Report** - *an update on the progress of Integrated Transport and maintenance schemes on the highways in Tandridge district*
- **Approval of Youth Small Grants Bids** - *To consider the applications eligible for the Small Grants Allocation and to make decisions on the allocation of funding*

County Council Members:

Mr Tony Elias (Godstone); Mr David Hodge (Warlingham); Mrs Sally Marks (Caterham Valley); Mr John Orrick (Caterham Hill); Mr N W Skellett (Oxted) (Vice-chairman) and Mr Michael Sydney (Lingfield) (Chairman).

Tandridge District Council Members:

Mr Nick Childs (Godstone); Mr Michael Cooper (Caterham Valley); Mr Ken Harwood (Felbridge); Mrs Lindsey Dunbar (Limpsfield); Mr Martin Fisher (Oxted North and Tandridge) and Mr Simon Morrow (Warlingham East, Chelsham and Farleigh).

If you would like a copy of this agenda or the attached papers in another format, eg large print, Braille, or another language, please either call our Contact Centre on 03456 009 009; write to Surrey County Council at County Hall Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914; fax 020 8541 9004, or e-mail contactcentre@surreycc.gov.uk

This meeting is held in public. If you would like to attend and you have any special requirements, please contact:

Sarah Woodworth, Community Partnership & Committee Officer
Telephone: 01737 737422 Fax: 01737 737653
Email: sarah.woodworth@surreycc.gov.uk

Dr David McNulty
Chief Executive

NOTES:

The Chairman will open the meeting by announcing the Committee for 2012/13 [Mr Michael Sydney will continue in the role of Chairman, Nicholas Skellett will continue in the role of Vice-chairman]; and by welcoming new District co-optees [Mrs Lindsey Dunbar, Mr Martin Fisher and Mr Simon Morrow replacing Mr Gordon Keymer, Mrs Marion Myland and Mr David Lee].

PART ONE - IN PUBLIC

ITEM		PAGE
1	APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [AGENDA ITEM] To receive any apologies for absence from Members under Standing Order 39.1 and notices of substitutions (for District Councillor Members of the Committee only).	
2	MINUTES OF 2 MARCH 2012 [AGENDA ITEM] The minutes will be available in the committee room half an hour before the start of the meeting, or online at www.surreycc.gov.uk/tandridge or by contacting the Community Partnership and Committee Officer.	
3	DECLARATIONS OF INTEREST [AGENDA ITEM] To receive any declarations of personal and/or prejudicial interest from Members in respect of any item to be considered at the meeting.	
	<u>GENERAL</u>	
4	PETITIONS [AGENDA ITEM] To receive any petitions from local government electors in the Tandridge District Area in accordance with Standing Order 65 and the local protocol. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 5 days before the meeting. <i>[None had been received at the time of printing.]</i>	
5	FORMAL PUBLIC QUESTIONS [AGENDA ITEM] To answer any questions from local government electors in the Tandridge District area in accordance with Standing Order 66 as amended by the local protocol. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 7 days before the meeting. <i>[None had been received at the time of printing.]</i>	
6	FORMAL MEMBER QUESTIONS [AGENDA ITEM] To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting. <i>[None had been received at the time of printing.]</i>	

7	<p>LOCAL COMMITTEE PROTOCOL ANNUAL REVIEW [NON-EXECUTIVE FUNCTION] To agree the local arrangements governing the business of the Local Committee for 2012/13. <i>(Report and Annex A attached)</i></p>	1
8	<p>REPRESENTATION ON YOUTH TASK GROUP AND COMMUNITY SAFETY PARTNERSHIP FOR 2012/13 [NON-EXECUTIVE FUNCTION] To agree representation on both youth task group and the Community Safety Partnership for 2012/13. <i>(Report and Annex A attached)</i></p>	9
9	<p>DELEGATION OF COMMUNITY SAFETY BUDGET [EXECUTIVE FUNCTION] The Committee is asked to agree that the Community Partnership Manager manages and authorises the expenditure from the budget delegated to the Local Committee in accordance with the Local Committee's decision, according to the Community Safety Strategy priorities. <i>(Report attached)</i></p>	13
10	<p>MEMBERS' ALLOCATIONS FUNDING [EXECUTIVE FUNCTION] To take decisions on the most recent applications for funding from the local community. <i>(Report and Annexes A and B attached)</i></p>	17
11	<p>APPROVAL OF YOUTH SMALL GRANTS BIDS [EXECUTIVE FUNCTION] To consider the applications eligible for the Small Grants Allocation and to make decisions on the allocation of funding. <i>(Report and Annexes A and B attached)</i></p>	29
<u>TRANSPORTATION</u>		
12	<p>PETITIONS [AGENDA ITEM] To receive any petitions from local government electors in the Tandridge District area in accordance with Standing Order 65 and the local protocol. Notice should be given in writing or by e-mail to the Local Committee and Partnership Officer at least 5 days before the meeting. <i>One petition received asking Surrey County Council to provide a light-controlled pedestrian crossing and traffic calming to give safe access across Whyteleafe Road to Audley, St Francis and Sunnydown Schools.</i></p>	
13	<p>PUBLIC QUESTIONS [AGENDA ITEM] To receive any questions from local government electors in the Tandridge District area concerning transportation in accordance with Standing Order 66 as amended by the local protocol. Notice should be given in writing or by e-mail to the Local Committee and Partnership Officer at least 7 days before the meeting. <i>[None had been received at the time of printing.]</i></p>	

- 14 MEMBERS' QUESTIONS [AGENDA ITEM]**
 To receive any questions from Members concerning transportation under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.
[None had been received at the time of printing.]
- 15 HIGHWAYS SCHEMES PROGRESS REPORT 49**
[NON - EXECUTIVE FUNCTION]
 To update the Local Committee on the progress of Integrated Transport and maintenance schemes on the highways in Tandridge.
(Report attached)
- 16 APPLICATION FOR A MAP MODIFICATION ORDER TO ADD A BRIDLEWAY TO THE DEFINITIVE MAP AND STATEMENT FOR SURREY BETWEEN CLARKS LANE AND THE AVENUE, TATSFIELD [NON EXECUTIVE FUNCTION] 61**
 To request approval for a Map Modification Order (MMO) to add a bridleway along the route of Footpath 25 (Tatsfield) between Clarks Lane and The Avenue to the Surrey County Council DMS.
(Report and Annexes A and B attached)

NOTES:

1. Attendees are reminded that this is not a public meeting but a meeting held in public. This means that only written questions received 7 days in advance will be formally recorded. In order for informal comments or questions to be received, the Committee has to formally adjourn and reconvene. To allow members of the public to participate without disrupting the flow of the proceedings, it has been agreed that attendees may speak at the discretion of the Chairman and, at all such times, the meeting will be considered to have adjourned. Anyone requiring a formal response should lodge his or her details with the Committee clerk before leaving.
2. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders 61 and 62. If you have any queries concerning interests, please contact the Community Partnership and Committee Officer.
3. Members are requested to let the Community Partnership and Committee Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
4. Copies of the reports listed on this agenda will be available on our website from Wednesday 20 June 2012. Please visit www.surreycc.gov.uk/tandridge and follow the link to 'Local Committee Papers.'
5. Tabled reports (i.e. those which are not available at the time of printing) can subsequently be viewed on line at the above website address or in hard copy by request from the Community Partnerships Team.
6. Members of the public are asked to note that, although the committee aims to break for refreshments between the General and Transportation elements of the agenda, it is not possible to guarantee this as the item running order is subject to late changes. It is the responsibility of those wishing to attend for a specific item to time their arrival accordingly.

Despatch date: 19 June 2012